CITIES AND TOWNS BULLETIN AND UNIFORM COMPLIANCE GUIDELINES ISSUED BY STATE BOARD OF ACCOUNTS

September 2000

JUNE TRAINING SCHOOL

The State Board of Accounts extends its deepest appreciation to the officers and committees of the Indiana League of Municipal Clerks and Treasurers for making the arrangements and handling the registrations for the training session. Our special thanks go to outgoing President Dennis Clouse, incoming President Debbie Block, and again we especially want to thank Fred Lewis, School Committee Chairperson. Next year's June School will be held on June 20 and 21, 2001, at the Indianapolis Marriott on the east side of Indianapolis.

CITY AND TOWN COURTS-STATE USER FEES

In each action in which a person is found to have:

- (1) committed an offense under IC 9-30-5;
- (2) violated a statute defining an infraction under IC 9-30-5; or
- (3) been adjudicated a delinquent for an act that would be an offense under IC 9-30-5, if committed by an adult;

and the person's driving privileges are suspended by the court or the bureau of motor vehicles as a result of the finding, the clerk shall collect an alcohol and drug countermeasures fee of two hundred dollars (\$200). (IC 33-19-6-10)

The court shall assess a drug abuse, prosecution, interdiction, and correction fee of at least two hundred dollars (\$200) and not more than one thousand dollars (\$1,000) against a person convicted of an offense under IC 35-48-4.

In determining the amount of the drug abuse, prosecution, interdiction, and correction fee assessed against a person, a court shall consider the person's ability to pay the fee.

The clerk shall collect the drug abuse, prosecution, interdiction, and correction fee set by the court when a person is convicted of an offense under IC 35-48-4. (IC 33-19-6-9)

IC 33-19-7-4(e) requires the clerk of a city or town court to distribute monthly to the county auditor: (1) seventy-five percent (75%) of the drug abuse, prosecution, interdiction, and correction fees collected under IC 33-19-5-1(b)(5), and (2) Seventy-five percent (75%) of the aforementioned alcohol and drug countermeasures fees.

The remaining twenty-five (25%) will be distributed semiannually by the clerk of a city or town court to the Auditor of State along with the State's share of court costs and any Highway Work Zone fees, Safe Schools fees, and Family Violence fees collected by the court.

REPORT OF CONSTRUCTION AND SERVICE CONTRACTS

The Indiana Department of Revenue requires Form GC-22(h), Indiana Governmental Units Report of Construction and Other Service Contracts, be filed with their department within 30 days after the execution of any construction or service contract. Detailed instructions, including a statement concerning who must file the report, are printed on the reverse side of the form. This report includes contracts for construction, repairs, improvements, or other related services such as contracts for architectural, engineering or designing services. The report covers contractors, architects or engineers engaged in public works contracts regardless of whether they are resident or nonresident contractors and includes individuals, partnerships or corporations.

REPORT OF CONSTRUCTION AND SERVICE CONTRACTS

(Continued)

A column is provided for reporting the entire contract amount. In the next column, the amount of gross income tax to be withheld on the entire contract of nonresident contractors is reported. The requirements for withholding on nonresident contractors is discussed in detail on the reverse side of the form.

To order a supply of forms, call (317) 232-2189. For answers to questions concerning completion of the form or procedures for filing also call (317) 232-2189 or write to:

Indiana Department of Revenue Compliance Division IGC-N203 Indianapolis, Indiana 46204-2253

STATE AND FEDERAL MILEAGE RATES

The current mileage rate paid to State employees is 28 cents per mile.

It is our understanding that the Federal mileage rate is now 32 and ½ cents per mile.

FUNDS - CREATING NEW FUNDS

The State Board of Accounts is frequently asked if officials of a city or town can establish a new fund for a particular purpose or function. Quite often the municipality wishes to create a nonreverting fund by diverting revenues (usually from the general fund) to accumulate an amount for a specific long term project or a large purchase. Sometimes, the municipality proposes to appropriate money from the general fund to transfer to the newly created fund. The following is our audit position to these questions.

IC 36-1-3-6 states: "(a) if there is a constitutional or statutory provision requiring a specific manner for exercising a power, a unit wanting to exercise the power must do so in that manner. (b) If there is no constitutional or statutory provision requiring a specific manner exercising a power, a unit wanting to exercise the power must either: (1) adopt an ordinance prescribing a specific manner for exercising the power; or (2) comply with a statutory provision permitting a specific manner for exercising the power. (c) An ordinance under subsection (b)(1) must be adopted as follows: (1) In a municipality, by the legislative body of the municipality...."

We feel the powers granted by various statutes authorize the Common Council of a city or the Town Council of a town to create, by ordinance, as many funds as they feel necessary to operate their particular city or town.

The enabling ordinance should provide various types of information.

- 1. The ordinance should clearly indicate the type or types of revenue that is to go into the new fund.
- 2. The ordinance should list the purpose or purposes for which expenditures can be made from the new fund.
- 3. The ordinance should establish the life of the new fund and indicate if the fund balance is nonreverting at year end or perpetual until terminated either by the terms of the current ordinance or if another subsequent ordinance must be enacted.
- 4. The ordinance should provide guidance as to disposition of the fund balance on termination of the fund.

FUNDS- CREATING NEW FUNDS

(Continued)

5. The ordinance should include any other terms or conditions the city or town attorney deems necessary.

It should be noted that establishing a new fund by diverting revenues that would normally go into the city or town general fund or by transferring by appropriation from the general fund to the new fund creates a possible future problem. After creating and funding the new fund, if the city or town appeals to the local government tax control board of the State Board of Tax Commissioners for an excessive levy (pursuant to IC 6-1.1-18.5-11 et seq), the control board may insist that any balance or balances of such funds must be transferred to the city or town general fund and considered prior to any anticipated relief from the control board.

POLICE OFFICERS - AGE LIMITATIONS - EXAMINATIONS REQUIRED

IC 36-8-4-7 states in part: "A person may not be appointed as a member of the police department after the person has reached thirty-six (36) years of age. A person may be reappointed as a member of the department only if the person is a former member of the 1925, 1953, or 1977 fund and can complete twenty (20) years of service before reaching sixty (60) years of age. A person must pass the aptitude, physical ability and physical examination that is required by the local board of the fund and by IC 36-8-8-19 to be appointed or reappointed as a member of the department."

CLERK'S RECORD PERPETUATION FUND

Each Clerk of a City or Town Court shall establish a Clerk's Record Perpetuation Fund where the Court is transmitting documents by facsimile machine to a person under IC 5-14-3 and is charging a fee for such service. IC 5-14-3 allows the city or town fiscal body to set the amount of the fee. The amount of the fee may not exceed the actual cost of the facsimile transmission of such documents.

Such fees are to be remitted by the Court to the City or Town fiscal officer at the end of each month.

The Clerk of a City or Town Court may use the money in the fund for the preservation of records and the improvement of record keeping systems and equipment. The fund would require appropriation. (IC 33-19-6-1.5)

MUNICIPAL UTILITIES - UNDERGROUND FACILITIES

IC 8-1-26 regulates underground facilities including electric, gas, water, and sewer lines. Owners of such facilities are required to record, with the county recorder, a list of each township in which the facilities are located and a contact person for inquires about the facilities.

The statute requires a person responsible for an excavation or demolition to furnish at least two working days before commencing written or telephonic notice to all entities which have recorded a list indicating that they have underground facilities in the area. Within two days, the owner or operator of the underground facilities shall furnish information concerning the location of the facilities.

The statue allows the owner of an underground facility damaged as a result of a violation of this act to bring civil action against the party damaging the facility, and allows the awarding of up to three times actual damages.

We suggest municipalities with water, sewer, gas, or electric utilities have their city or town attorney review this statute and its requirements closely.

ACCIDENT REPORT FEES

Accident report fees collected pursuant to IC 9-29-11-1 which are fixed by ordinance in an amount not less than three dollars (\$3) are not subject to the actual cost requirements of IC 5-14-3-8. However, any other copies of documents maintained by a law enforcement agency would be subject to IC 5-14-3-8.

DOCUMENT FEES - CITY OR TOWN COURT

A city or town court shall collect a fee of one dollar (\$1) per legal size or letter size page, including a page only partially covered with writing, for preparing a transcript or copy of any record. However, this would not apply to the transmitting of a document by facsimile machine or other electronic device. (IC 33-19-6-1)

SEWER LIENS - RECORDING AND CERTIFYING

The officer charged with collection of unpaid sewage fees and penalties shall enforce their payment. The officer may defer enforcing the collection of the unpaid fees and penalties assessed until the unpaid fees and penalties have been due and unpaid for a least ninety (90) days.

Such officer shall as often as the officer determines is necessary in any calendar year prepare a list of the delinquent fees and penalties and record such list with the County Recorder.

A \$5.00 service fee is to be added by the proper City or Town official to each delinquent fee, penalty, and recording fee and is included in the total amount of the lien to be recorded in the County Recorder's office. The amount of the recording fee should also include the amount required to record as well as release the lien.

When the delinquent fee, penalty, and recording fee have been recorded in the County Recorder's office, and the charges have not yet been certified to the County Auditor, the proper City or Town official may collect the total amount due on any lien. When collected, the city or town official shall also collect the \$5.00 service fee and shall remit the \$5.00 fee to the County Treasurer to be quietused into the County General Fund.

Liens remaining unpaid shall be certified to the County Auditor after September 1 and before December 15 each year. Amounts which are certified will be added to property taxes due the next May 10.

After any delinquent fees, penalties, recording fees and service fees have been certified to the County Auditor for placing the charges upon the tax duplicate for collection, the city or town shall not collect these charges but they will be collected only by the County Treasurer. The list supplied by the City or Town to the County Auditor shall be compiled from the lists previously recorded in the office of the County Recorder and not satisfied.

The board over the sewage utility may write off any fee or penalty that is for less than forty dollars (\$40). (IC 36-9-23-33)

SEWER LIENS - WHEN UNENFORCEABLE

A fee is not enforceable as a lien against a subsequent owner of property unless the lien for the fee was recorded with the county recorder before the conveyance to the subsequent owner. If the property is conveyed before the lien can be filed, the municipality shall notify the person who owned the property at the time the fee became payable. The notice must inform the person that payment, including penalty fees for delinquencies, is due not less than fifteen (15) days after the date of the notice. If payment is not received within one hundred eighty (180) days after the date of the notice, the amount due may be expensed as a bad debt loss.

SEWER LIENS - WHEN UNENFORCEABLE

(Continued)

A lien attaches against real property occupied by someone other than the owner only if the utility notified the owner within twenty (20) days after the time the utility fees became sixty (60) days delinquent.

However, the utility is required to give notice to the owner only if the owner has given the general office of the utility written notice of the address to which his notice is to be sent.

The municipality shall release:

- (1) Liens filed with the county recorder after the recorded date of conveyance of the property; and
- (2) Delinquent fees incurred by the seller;

upon receipt of a verified demand in writing from the purchaser. The demand must state that the delinquent fees were not incurred by the purchaser as a user, lessee, or previous owner, and that the purchaser has not been paid by the seller for the delinquent fees. (IC 36-9-23-32)

CONTROLLED SUBSTANCE EXCISE TAX

IC 6-7-3 imposes a controlled substance excise tax on persons receiving delivery of, taking possession of, or manufacturing a controlled substance. The amount of the tax varies by weight and type of controlled substance which is seized as listed in IC 6-7-3-6.

IC 6-7-3-16 (b) states that, "Whenever a law enforcement agency provides information leading to the collection of a tax liability, the department of revenue shall award thirty percent (30%) of the total amount collected from an assessment to the law enforcement agency that provided the information that resulted in the assessment. The law enforcement agency shall use the money the agency receives to conduct criminal investigations."

Such money may be receipted to the city or town general fund and set aside for criminal investigations. An appropriation would be required before such expenditures could be made. A city or town council could also establish a separate criminal investigations fund by ordinance and deposit such revenues into that fund.

UNCLAIMED PROPERTY-UNPAID CHECKS

For warrants or checks drawn by the Auditor of State or from public funds of a political subdivision, if the check or warrant is outstanding and unpaid, an agreement to locate and recover the warrant or check is valid only if:

- (1) the fee or compensation agreed upon is not more than ten percent (10%) of the amount collected unless the amount collected is fifty dollars (\$50) or less:
- (2) the agreement is in writing:
- (3) the agreement is signed by the apparent owner; and
- (4) the agreement clearly sets forth:
 - (A) the nature and value of the property; and
 - (B) the value of the apparent owner's share after the fee or compensation has been deducted. (IC 4-10-10-11, IC 5-11-10.5-7 and IC 32-9-1.5)

DISHONORED CHECKS

A city or town that is unable to obtain payment of a dishonored check shall, not later than 90 days after the check in initially received by the city or town, refer the matter to the prosecuting attorney for the county where the dishonored check was received for prosecution. (IC 36-1-8-13)

CONVEYANCES, MORTGAGES OR INSTRUMENTS OF WRITING

To entitle any conveyance, mortgage or instrument of writing to be recorded, it shall be acknowledged by the grantor or proved before any:

- (1) judge;
- (2) clerk of a court of record;
- (3) auditor;
- (4) recorder:
- (5) notary public;
- (6) mayor of a city in this or any other state;
- (7) commissioner appointed in any other state by the governor of Indiana;
- (8) minister, charge d'affaires, or consul of the United States in any foreign country;
- (9) clerk of the city-county council for a consolidated city, city clerk for a second class city, or clerk-treasurer for a third class city;
 - (10) clerk-treasurer for a town; or
- (11) person authorized under IC 2-3-4-1, including a member of the general assembly, the principal clerk of the house of representatives, and the secretary of the senate. (IC 32-1-2-18)

PUBLIC NOTICE ADVERTISING - POSTING NOTICES

If there is only one (1) newspaper published in the municipality, then publication of notices in that newspaper alone is sufficient. If no newspaper is published in the municipality then publication shall be made in a newspaper published in the county in which the municipality is located and that circulates within the municipality. The notice shall also be posted:

- (1) at or near the city or town hall; or
- (2) at the:
 - (A) public building where the governing body of the city or town meets; or
- (B) post office in the city or town (or at the bank if no post office); if the city or town does not have a city or town hall. [IC 5-3-1-4(c)]

In case any officer charged with duty of publishing any notice required by law is unable to procure advertisement at the price fixed by law, or the newspaper refuses to publish the advertisement, it is sufficient for the officer to post printed notices in three (3) prominent places in the political subdivision, instead of advertisement in newspapers. [IC 5-3-1-2(k)]

DONATIONS TO FOUNDATIONS

Notwithstanding IC 8-1.5-2-6(d), a unit may donate the <u>proceeds from the sale of a utility or facility or from a grant, a gift, a donation, an endowment, a bequest, a trust or riverboat gaming revenue to a foundation under the following conditions:</u>

- (1) The foundation is a charitable nonprofit community foundation.
- (2) The foundation retains all rights to the donation, including investment powers.
- (3) The foundation agrees to do the following:
 - (A) Hold the donation as a permanent endowment.
 - (B) Distribute the income from the donation only to the unit as directed by resolution of the fiscal body of the unit.
 - (C) Return the donation to the general fund of the unit if the foundation:
 - (I) Loses the foundation's status as a public charitable organization;
 - (ii) Is liquidated; or
 - (iii) Violates any condition of the endowment set by the fiscal body of the unit.

DONATIONS TO FOUNDATIONS

(Continued)

A unit may use income received from a community foundation only for purposes of the unit. (IC 36-1-14)

IC 36-1-2-23 defines a unit to mean a county, city or town, or township.

Riverboat gaming revenue means tax revenue received under IC 4-33-12-6, IC 4-33-13, or an agreement to share a city's or county's part of the tax revenue.

CITY AND TOWN COURT COST FUND

Cities and towns may qualify for a distribution of the court costs collected by the various <u>county</u> courts. To qualify, your municipality must have maintained "a law enforcement agency that prosecutes at least fifty percent (50%) of its ordinance violations in a circuit, superior, or county court located in the county."

IC 33-19-7-3 states:

- (a) Three percent (3%) of the amount of fees collected under IC 33-19-5-1(a), IC 33-19-5-3(a), IC 33-19-5-4(a), IC 33-19-5-5(a), and IC 33-19-5-6(a) is the qualified municipality share to be distributed to each city and town maintaining a law enforcement agency that prosecutes at least fifty percent (50%) of its ordinance violations in a circuit, superior, or county court located in the county.
- (b) The county auditor shall determine the amount to be distributed to each city and town qualified under subsection (a) as follows:

STEP ONE: Determine the population of the qualified city or town.

STEP TWO: Add the populations of all qualified cities and towns determined under STEP ONE.

STEP THREE: Divide the population of each qualified city and town by the sum determined under STEP TWO.

STEP FOUR: Multiply the result determined under STEP THREE for each qualified city and town by the amount of the qualified municipality share.

(c) The county auditor shall semiannually distribute to each city and town described in subsection (a) the amount computed for that city or town under STEP FOUR of subsection (b).

When the county auditor receives the court costs due to the county from the various county courts, the auditor will place three percent of the total court costs collected into a separate city and town court cost fund. Semiannually, the county auditor shall distribute the amount accumulated to each city and town that "prosecutes at least fifty percent (50%) of its ordinance violations in a circuit, superior, or county court located in the county." The distribution shall be made to all qualified cities and towns based upon their individual proportionate share of population related to the total population of all of the qualified cities and towns. The city or town fiscal officer shall receipt the distribution to the General Fund of the unit.

Each city and town is encouraged to contact the county auditor in your county each <u>May</u> and <u>November</u> to ensure receipt of such distribution.

CITY AND TOWN COURT COST FUND

(Continued)

Several questions concerning the distribution of the City and Town Court Cost Fund by the County Auditor have been asked by city, town and county officials. The questions, along with our audit positions, are as follows:

Question No. 1. What must a municipality do to qualify for a share of the City and Town Court Cost Fund?

Audit Position: A municipality must maintain a law enforcement agency and prosecute at least fifty

percent (50%) of its ordinance violations in a Circuit, Superior, or County Court located in the County. The County Auditor shall determine the amount to be distributed

to each qualified city and town (IC 33-19-7-3).

Question No. 2. Does a City Ordinance violation filed in County Court qualify the City of receive such funds

even if the case is dismissed by the City?

Audit Position: No. The City must prosecute the case in order to qualify.

Question No. 3. In which semiannual period does the City or Town receive a share of such funds assuming

only one (1) case is filed? Is it the period in which the case was filed or is it the period in

which it was prosecuted?

Audit Position: The period in which the case was prosecuted would govern the period of distribution.

Distributions are to be made semiannually (June and December) for the previous six (6)

months collections.

Question No. 4. Can a city or a town with an ordinance violations bureau qualify for the distribution?

Audit Position: Yes, IC 33-6-3-5 states that ordinances processed through an ordinance violations bureau

are <u>not</u> to be considered in determining whether the unit prosecuted at least fifty percent

(50%) of its ordinance violations in a Circuit, Superior, or County Court.

Question No. 5. What fund does a city/town receipt the distributions?

Audit Position: Distributions should be receipted to the General Fund.

FIELD EXAMINER IDENTIFICATION

We have recently received information regarding individuals purporting to be field examiners requesting records from local units of government. Good management controls would dictate that whenever you are approached by a person requesting records who holds themselves out to be a field examiner of the State Board of Accounts, and you are not certain of their identity, you should request to see their picture identification card. All Field Examiners of the State Board of Accounts have been issued a picture id for this purpose. If you are uncertain whether an individual is a Field Examiner of the State Board of Accounts, please call the central office at (317) 232-2513 or the area Field Supervisor.

FORM APPROVALS

The following are examples of a letter and resolution which should be forwarded to this office when a city or town purchases an accounting system where the forms have already been approved for use for another city or town.

LETTERHEAD OF GOVERNMENTAL UNIT

State Board of Accounts 302 West Washington Street 4th Floor, Room E418 Indianapolis, IN 46204-2765

Re: Form Approvals

The (NAME OF GOVERNING BODY) passed the attached resolution concerning usage of forms for the (NAME OF GOVERNMENTAL UNIT.

The (NAME OF GOVERNING BODY) is ultimately responsible for all forms and systems to be used. Accordingly, we are requesting to be authorized to use the forms and systems provided (1) and (NAME OF CITY OR TOWN WHICH FIRST RECEIVED AN APPROVAL) as these forms were approved by your Office in writing as of (DATE OF ORIGINAL APPROVAL). We will abide by the form approval requirements as stated in the "Cities and Towns Bulletin" and during audits by the State Board of Accounts.

The (NAME OF GOVERNING BODY) will notify you in writing if desiring to discontinue use of the system approved package. Any forms that are not in an all inclusive approved package would still need to be approved by your Office. Furthermore, if we desire to use any forms which have changed since the date of original approval above, and those forms have not received a written approval from your Office, we will immediately submit those forms for approval.

We also understand the process of a letter and resolution are not an attempt to provide preferential treatment to any vendor but instead are an effort to expedite the form approval process required by statute and regulation. Finally, we are aware that any system or hardware changes initiated by a vendor and the resultant costs, are vendor, market or consumer demand driven.

(PRESIDENT OR CHAIRMAN OF THE GOVERNING BODY)	(DATE)
(CHIEF EXECUTIVE OFFICER)	(DATE)

⁽¹⁾ The first City or Town approved would have a period after the word "provided" and the rest of the sentence would be deleted. All other Cities and Towns requesting use of that system should show the information stated after the word "provided".

FORM APPROVALS

(Continued)

RESOLUTION 00-01

WHEREAS, the Town Council of the Town of	finds that it is beneficial to utilize	
the financial software systems from a single vendor ar	nd,	
WHEREAS, Name of Software Vendor has p	rovided financial software systems and updates to	
Indiana municipalities which contain procedures and p	produce forms that are required and approved by	
Indiana State Board of Accounts and State Board of T	ax Commissioners:	
NOW THEREFORE BE IT RESOLVED that t	he Town Council adopts Name of Software Vendor	
financial software systems and requests that the India	ana State Board of Accounts approve all forms which	
have been previously submitted by	and any updates and revisions provided in the	
future for use by the Town of		
APPROVED by the Town Council of	, County, Indiana.	
THIS 2 DAY OF MARCH 2000.		
	, COUNCIL PRESIDENT	
	, COUNCIL MEMBER	
ATTEST:		
Town Clerk-Treasurer	_	

APPROPRIATION REQUIREMENTS CITY AND TOWN FUNDS

$\nu \sim$	HILLAC	/\nnroval	
1/50	เนแซอ	Approval	

	Requires Approvai		
<u>Fund</u>	Tax Board C@/Town Council		I/C Reference
Alcohol and Drug Services	If Tax \$	Yes	12-23-14
Aviabon	If Tax \$	Yes	8-22-5
Barreft Law	No	No	36-9-36
Bond and Interest Redempton	Yes	Yes	5-1-15
Cemetery	If Tax \$	Yes	23-14-24
City/Town User Fee	No	No	33-19-8
Clerk's Record Perpetuabon	No	Yes	33-19-6
Cumulabve Capital Improvement - Cigarefte Tax	No	Yes	6-7-1-31.1
Cumulative Bridge Fund	Yes	Yes	8-16-3
Cumulative Building Fund - Airports	Yes	Yes	8-22-3
Cumulabve Building Fund - Levees	Yes	Yes	13-2-31
Cumulatve Maintenance Fund - Channel Improve.	Yes	Yes	13-3-3
Cumulative Firefighbng Building,			
Equipment, Police Radio Fund	Yes	Yes	36-8-14
Cumulative Transportabon Fund - Buses	Yes	Yes	36-9-4
Cumulative Building Funds	Yes	Yes	36-9-16
Cumulative Capftal Improvement Fund	Yes	Yes	36-9-16
Cumulative Street Fund	Yes	Yes	36-9-16.5
General Improvement Fund	If Tax \$	Yes	36-9-17
Cumulative Building Fund - Sewers	Yes	Yes	36-9-26
Cumulative Drainage Fund	Yes	Yes	36-9-27
Cumulative Building Fund - Parks	Yes	Yes	36-10-3
Cumulative Sinking and Building Fund - Parks	Yes	Yes	36-10-4
Cumulative Capital Development	Yes	Yes	36-9-15.5
Deferral Program	No	Yes	34-28-5-1
Donation	No	No (4)	OAG No.68-1961
Economic Development/Revelopment	If Tax \$	Yes (1)	36-7-14
Economic Development Income Tax (EDIT)	No	Yes	6-3.5-7
Electronic Map Generation	No	Yes	5-14-3
EMS	If Tax \$	Yes	16-1-39
Enhanced Access	No	Yes	5-14-3
Federal/State Grants	If Reimbursement Type Grants Yes/Yes		
General	Yes Yes 6-1.1-18		
Health	If Tax \$	Yes	16-1-7
Landfill	If Tax \$	Yes	36-9-30
Local Law Enforcement Continuing Education	No	Yes	5-2-8
Local Road and Street	Yes	Yes	8-14-2
Motor Vehicle Highway	Yes	Yes	8-14-1
Park Nonreverting Capital	No	Yes	36-10-3
Park Nonreverting Capital Park Nonreverting Operating	No	Yes or Park Bd.	36-10-3
Park and Recreation	If Tax \$	Yes	8-22-5
Parking Meter	If Tax \$	Yes	36-9-11
Probation	If Tax \$	Yes	35-38-2
Riverboat	птах ф No	Yes	36-1-8-9
Self Insurance	If Tax \$ (2)	Yes (3)	36-1-8
Och modrance	11 Ιαλ Φ (∠ <i>)</i>	169 (3)	30-1-0

- (1) If funded 100% by TIF distributions No
- (2) If funded 100% by General Fund transfers No
- (3) See local ordinance for appropriation requirements,
- (4) If the donations are unrestricted, then Yes.

INDIANA BOARD FOR DEPOSITORIES

ONE NORTH CAPITAL, SUITE 444, INDIANAPOLIS, INDIANA 46204, 317-232-5257

* * *

OFFICIAL DEPOSITORY LIST

Containing a Roster of All Approved Depository Institutions
Arranged by County*

* * *

As of December 28, 2000

ADAMS

Bank of Geneva*
Decatur Bank and Trust Company*
First Bank of Berne*
First Federal Savings Bank (of Marion)
Home Loan Bank
Wells Fargo Bank, Indiana

ALLEN Bank One

DeKalb Financial Credit Union
Farmers & Merchants Bank (*LaOtto*)
Garrett State Bank
Grabill Bank*
Home Loan Bank*
Lake City Bank
Mid Am Bank
National City Bank
Old Kent Bank
Salin Bank & Trust Company
Standard Federal Bank
Star Financial Bank

BARTHOLOMEW

Union Federal Bank

Wells Fargo Bank, Indiana

Tower Bank

Fifth-Third Bank, Indiana
First Community Bank & Trust
Home Federal Savings Bank
Irwin Union Bank & Trust*
Jackson County Bank
National City Bank
Salin Bank & Trust Company
Union Bank & Trust Company (North Vernon)

BENTON

Farmers & Merchants Bank (Boswell)* Fifth-Third Bank, Indiana Fowler State Bank* State Bank of Oxford*

BLACKFORD

Citizens First State Bank* Pacesetter Bank*

BOONE

Bank One
Farmers Bank
First Indiana Bank
Home National Bank (of Thorntown)*
Key Bank, NA
National City Bank
Old National Bank
State Bank of Lizton
Union Federal Bank

BROWN

Fifth-Third Bank, Indiana First Bank (*Morgantown*) Huntington National Bank of Indiana National City Bank

CARROLL

Bright National Bank* Salin Bank & Trust Company Union Planters Bank, NA

CASS

Community State Bank (Royal Center)*
First Farmers Bank & Trust
First National Bank & Trust
Lake City Bank
Logansport Savings Bank*
National City Bank
Salin Bank & Trust Company
Security Federal Savings Bank*
Wabash County Farm Bureau Credit Union

CLARK

Bank One
Bank One, Kentucky
Community Bank of Southern Indiana
First Savings Bank (*Clarksville*)*
Firstar, NA
Heritage Bank*
National City Bank of Southern Indiana
New Washington State Bank*
PNC Bank, NA
Regional Federal Savings Bank
Springs Valley Bank and Trust
Stock Yards Bank & Trust Co.
Union Planters Bank, NA

CLAY

Fifth-Third Bank, Indiana First National Bank & Trust First State Bank (of Brazil) * Riddell National Bank* Teachers Credit Union

CLINTON

Bank One Bright National Bank Farmers Bank* Lincoln Federal Savings Bank Union Planters Bank, NA

CRAWFORD

Bank One, Southern Indiana English State Bank* Independence Bank*

DAVIESS

First Federal Savings & Loan of Washington*
First National Bank of Odon*
Home Building Savings Bank*
Integra Bank
Old National Bank
Peoples National Bank & Trust (Washington)*

DEARBORN

American State Bank*

Dearborn Savings Association, FA*

Fifth-Third Bank, NA

Firstar, NA

Friendship State Bank

Merchants Bank & Trust Co.*

Peoples Bank & Trust Co. (Sunman)

Peoples Federal Savings Bank $(Aurora)^*$

People's Trust Company (Brookville)

United Community Bank*

DECATUR

FCN Bank

Fifth-Third Bank, Indiana

First Federal Savings & Loan Association

(Greensburg)*

Home Federal Savings Bank

Irwin Union Bank & Trust

Union Bank and Trust Company (Greenburg)*

DeKALB

Campbell & Fetter Bank

DeKalb Financial Credit Union*

First National Bank (of Fremont)

Garrett State Bank*

Hicksville Bank

Knisley National Bank*

National City Bank

Peoples Federal Savings Bank (of DeKalb County)*

Standard Federal Bank

Wells Fargo Bank, Indiana

DELAWARE

Bank One

Citizens First State Bank

First Merchants Bank, NA*

Mutual Federal Savings Bank*

Old National Bank

Star Financial Bank

DuBOIS

Fifth-Third Bank, Indiana

Freedom Bank*

German American Bank*

Hoosier Hills Credit Union

Integra Bank

Old National Bank

Springs Valley Bank and Trust

ELKHART

1st Source Bank

Bank One

Campbell & Fetter Bank

Elkhart Community Bank

Elkhart County Farm Bureau Credit Union*

Association First Federal Savings Bank (Rochester)

First State Bank (of Middlebury)*

First Savings Bank, FSB (Three Rivers, MI)

Goshen Community Bank (Goshen)*

Key Bank, NA

Lake City Bank

MFB Financial

National City Bank

Old Kent Bank

St. Joseph Capital Bank

Standard Federal Bank

Teachers Credit Union

FAYETTE

FCN Bank

Fifth-Third Bank, Indiana

Firstar, NA

Peoples Bank & Trust Co. (Sunman)

People's Trust Company (*Brookville*)

Union County National Bank

Union Savings & Loan Association*

FLOYD

Bank One, Kentucky

Community Bank of Southern Indiana*

Farmers State Bank (Lanesville)

First Harrison Bank

First Savings Bank (*Clarksville*)

Firstar, NA

Hometown National Bank*

Independence Bank

National City Bank of Southern Indiana*

New Albany Schools Credit Union

PNC Bank, NA

Regional Federal Savings Bank*

Union Planters Bank, NA

FOUNTAIN

CentreBank*

Central National Bank & Trust Company*

Fountain Trust Company*

Montgomery Savings Association, FA

Old National Bank

FRANKLIN

Bath State Bank*

FCN Bank*

Peoples Bank & Trust Co. (Sunman)

People's Trust Company (Brookville)*

FULTON

1st Source Bank

First Federal Savings Bank (Rochester)*

Indiana Lawrence Bank

Lake City Bank

Teachers Credit Union

Wabash County Farm Bureau Credit Union

Wells Fargo Bank, Indiana

GIBSON

Citizens State Bank (Petersburg)
CSB State Bank
Elberfeld State Bank
Fifth-Third Bank, Indiana
Integra Bank
Old National Bank
Union Planters Bank, NA

GRANT Bank One

Citizens Exchange Bank*
The Fairmount State Bank*
Farmers State Bank (Sweetser)*
Fidelity Federal Savings Bank
First Federal Savings Bank (of Marion)*
First National Bank & Trust
Grant County State Bank*
Old National Bank
Pacesetter Bank
Salin Bank & Trust Co.
Star Financial Bank
Union Planters Bank, NA
Wabash County Farm Bureau Credit Union

GREENE

Bloomfield State Bank*
Farmers and Mechanics Federal Savings & Loan*
First Farmers State Bank
Peoples Trust Company*
Union Planters Bank, NA

HAMILTON

Bank One CIB Bank Community Bank (Noblesville) Farmers Bank Fifth-Third Bank, Indiana First Farmers Bank & Trust First Indiana Bank First Merchants Bank First National Bank & Trust Harrington Bank Huntington National Bank of Indiana Irwin Union Bank & Trust Company Key Bank, NA MetroBank* Mid Am Bank **National City Bank** Star Financial Bank Standard Federal Bank Union Federal Bank Union Planters Bank, NA

HANCOCK

Ameriana Bank & Trust of Indiana Bank One Fifth-Third Bank, Indiana Greenfield Banking Company* National City Bank Union Bank & Trust Co. (*Greensburg*) Union Savings & Loan Association

HARRISON

Bank One, Kentucky Farmers State Bank (*Lanesville*)* First Harrison Bank* National City Bank of Southern Indiana Peoples Trust Bank Co. (*Corydon*)* Union Planters Bank, NA

HENDRICKS

Bank One
Citizens Bank (Mooresville)
Fifth-Third Bank, Indiana
First Indiana Bank
First National Bank (Cloverdale)
First National Bank & Trust
Hendricks County Bank and Trust Company*
Huntington National Bank of Indiana
Irwin Union Bank & Trust Company
Lincoln Federal Savings Bank*
National City Bank
North Salem State Bank*
State Bank of Lizton*
Union Federal Bank

Ameriana Bank & Trust of Indiana

HENRY

Ameriana Bank & Trust of Indiana* Citizens State Bank (New Castle)* First United Bank* People's Trust Company (Brookville) Star Financial Bank

HOWARD

American Trust Federal Savings Bank One Central Bank* Frances Slocum Bank First Farmers Bank & Trust First National Bank & Trust* Key Bank, NA Lake City Bank National City Bank Salin Bank & Trust Company Security Federal Savings Bank Star Financial Bank Union Planters Bank, NA

HUNTINGTON

Bippus State Bank*

First Federal Savings Bank (of Huntington)*

Lake City Bank

National City Bank

Standard Federal Bank

State Bank of Markle*

Teachers Credit Union

Wells Fargo Bank, Indiana

JACKSON

Home Federal Savings Bank*

Irwin Union Bank & Trust Company

Jackson County Bank*

Monroe County Bank

National City Bank

Peoples Bank (Brownstown)

State Bank of Medora*

JASPER

DeMotte State Bank*

Fifth-Third Bank, Indiana

Kentland Bank

Lafayette Bank & Trust

National City Bank

Peoples State Bank (of Francesville)

Union Planters Bank, NA

JAY

Citizens First State Bank

First Bank of Berne

First National Bank (of Portland)*

Old National Bank

Pacesetter Bank

Union Bank and Trust Company (Greensburg)

JEFFERSON

DuPont State Bank* Home Federal Savings Bank Madison Bank & Trust Company*

People's Trust Company (Brookville)

River Valley Financial Bank

JENNINGS

Capital Plus Credit Union

DuPont State Bank

First Community Bank & Trust

Home Federal Savings Bank

Jackson County Bank

National City Bank

Union Bank & Trust Co. (North Vernon)*

JOHNSON

Bank One

Blue River Federal Savings Bank*

Fifth-Third Bank, Indiana

First Bank (Morgantown)

First Community Bank & Trust*

First Indiana Bank

First National Bank (Cloverdale)

Heartland Community Bank*

Irwin Union Bank & Trust Company

Key Bank, NA

Lincoln Federal Savings Bank

Mutual Savings Bank*

National City Bank

Salin Bank & Trust Company

Union Federal Bank

Union Planters Bank, NA

KNOX

Fifth-Third Bank, Indiana

First American Bank (Vincennes)*

Integra Bank

Old National Bank

Union Planters Bank, NA*

KOSCIUSKO

1st Source Bank

Campbell & Fetter Bank

Farmers State Bank (Mentone)*

First Federal Savings Bank (of Wabash)

Key Bank, NA

Lake City Bank*

Mutual Federal Savings Bank

National City Bank

St. Joseph Capital Bank

Teachers Credit Union

Wabash County Farm Bureau Credit Union

LaGRANGE

First Savings Bank, FSB (Three Rivers, MI)

Farmers State Bank (LaGrange)*

Lake City Bank

Peoples Federal Savings Bank (of DeKalb County)

Wells Fargo Bank, Indiana

LAKE

American Savings, FSB*

American Trust & Savings Bank*

Bank Calumet

Bank One

Centier Bank*

Citizens Financial Services*

DeMotte State Bank

Fifth-Third Bank, NA

Griffith Savings Bank*

HFS Bank FSB*

Lake Federal Savings & Loan Assn.*

Liberty Savings Bank*

Mercantile National Bank of Indiana*

National City Bank

Peoples Bank (Munster)*

Sand Ridge Bank*

Security Federal Bank*

LaPORTE

1st Source Bank Alliance Bank Bank One

Citizens Financial Services Fifth-Third Bank, Indiana

First National Bank (Valpraiso)

Harbour Trust & Investment Mgt. Co.

Horizon Bank*

LaPorte Savings Bank*

Michigan City Savings & Loan*

National City Bank St. Joseph Capital Bank Wells Fargo Bank, Indiana

LAWRENCE

Bank One Bedford Federal Savings Bank* Hoosier Hills Credit Union* Integra Bank Jackson County Bank Monroe County Bank

Stone City Bank of Bedford The First Bank of Mitchell

Union Planters Bank, NA

MADISON

Ameriana Bank & Trust of Indiana Community Bank (*Noblesville*) First Farmers Bank & Trust First Indiana Bank

Huntington National Bank

Key Bank, NA

Madison Community Bank*

National City Bank Old National Bank

Star Financial Bank*

Union Bank & Trust Co. (Greensburg)

MARION

Bank One*

Capital Plus Credit Union*

CIB Bank*

Fifth-Third Bank, Indiana

First Community Bank & Trust

First Indiana Bank*

First National Bank & Trust

Harrington Bank

Huntington National Bank of Indiana

Irwin Union Bank & Trust

Key Bank, NA

Landmark Savings Bank*

National Bank of Indianapolis*

National City Bank* Old National Bank

Salin Bank & Trust Company*

Teachers Credit Union Union Federal Bank*

Union Planters Bank, NA

MARSHALL

1st Source Bank

Fifth-Third Bank, Indiana

First Federal Savings Bank (Rochester)

First National Bank of Monterey

First State Bank (*Bourbon*)* Key Bank, NA

Lake City Bank

National City Bank

St. Joseph Capital Bank

Teachers Credit Union

MARTIN

First Federal Savings & Loan of Washington First National Bank of Odon

Old National Bank

Peoples National Bank & Trust (Washington)

MIAMI

American Trust Federal Savings Bank*

First Farmers Bank & Trust*

Frances Slocum Bank

Lake City Bank

National City Bank

Salin Bank & Trust Company

Wabash County Farm Bureau Credit Union

Wells Fargo Bank, Indiana

MONROE

Bank One

Bloomfield State Bank

Farmers and Mechanics Federal Savings & Loan

Fifth-Third Bank, Indiana

Irwin Union Bank & Trust Co.

Key Bank, NA

Monroe County Bank*

Old National Bank

Peoples State Bank (Elletsville)*

United Commerce Bank

Union Planters Bank, NA

MONTGOMERY

Bank One

Farmers State Bank (New Ross)*

Fountain Trust Company

Heritage Bank & Trust

Lincoln Federal Savings Bank

Linden State Bank*

Montgomery Savings Association, FA*

National City Bank

North Salem State Bank

Teachers Credit Union

Tri-County Bank & Trust

Union Federal Savings & Loan Assn.

MORGAN

Citizens Bank (Mooresville)*
Fifth-Third Bank, Indiana
First Bank (Morgantown)*
First Indiana Bank
First National Bank & Trust
Home Bank*
Key Bank, NA
Lincoln Federal Savings Bank
Peoples State Bank (Elletsville)
Union Planters Bank, NA

NEWTON

Capstone Bank
Community State Bank (of Brook)*
DeMotte State Bank
Fowler State Bank
Kentland Bank*
Kentland Federal Savings & Loan*

NOBLE

Bank One Campbell & Fetter Bank* Community State Bank (Avilla)* Farmers & Merchants Bank (LaOtto)* Lake City Bank Peoples Federal Savings Bank (of DeKalb County)

OHIO

Friendship State Bank Madison Bank & Trust Company Peoples Federal Savings Bank (*Aurora*)

ORANGE

Fifth-Third Bank, Indiana Hoosier Hills Credit Union Integra Bank Orange County Bank* Springs Valley Bank & Trust*

OWEN

Owen Community Bank* Owen County State Bank* Peoples State Bank (*Elletsville*)

PARKE

Fifth-Third Bank, Indiana First Parke State Bank* Old National Bank

PERRY

Fifth-Third Bank, Indiana
First State Bank, Southwest Indiana*
Old National Bank
Peoples Community Bank*

PIKE

Citizens State Bank (*Petersburg*)* Home Building Savings Bank Integra Bank

PORTER

1st Source Bank
Bank One
Centier Bank
Citizens Financial Services
DeMotte State Bank
Fifth-Third Bank, Indiana
First National Bank (Valpraiso)*
First State Bank of Porter*
Harbour Trust & Investment Co.
HFS Bank, FSB
Horizon Bank
Mercantile National Bank of Indiana
Security Federal Bank
Teachers Credit Union

POSEY

CSB State Bank* Fifth-Third Bank, Indiana Integra Bank Old National Bank

PULASKI

1st Source Bank First Federal Savings Bank (*Rochester*) First National Bank of Monterey* Key Bank, NA Lake City Bank Peoples State Bank (*of Francesville*)*

PUTNAM

Farmers State Bank (New Ross)
First Citizens Bank & Trust*
First National Bank (Cloverdale)*
National City Bank
North Salem State Bank
Old National Bank
Owen Community Bank
Teachers Credit Union
Tri-County Bank & Trust *

RANDOLPH

Community First Bank & Trust Firstar, NA Greensfork Township State Bank* Mutual Federal Savings Bank Old National Bank Randolph County Bank*

RIPLEY

Fifth-Third Bank, Indiana
Friendship State Bank*
Home Federal Savings Bank
Integra Bank
Napoleon State Bank*
National City Bank
Peoples Bank & Trust Co. (Sunman)*
People's Trust Company (Brookville)

RUSH

Citizens State Bank (*New Castle*) Peoples Bank & Trust Co. (*Sunman*) First Indiana Bank People's Trust Company (*Brookville*) Wells Fargo Bank, Indiana

St. JOSEPH

1st Source Bank*
Bank One
Fifth-Third Bank, Indiana
Key Bank, NA
Lake City Bank
MFB Financial*
National City Bank
Old Kent Bank
St. Joseph Capital Bank*
Sobieski Federal Savings & Loan*
Standard Federal Bank
Teachers Credit Union*
Wells Fargo Bank, Indiana

SCOTT

Bank One, Kentucky Home Federal Savings Bank Jackson County Bank Scott County State Bank* Scottsburg Building and Loan Assn.* Stock Yards Bank & Trust Co.

SHELBY

Ameriana Bank & Trust of Indiana Bank One Fifth-Third Bank, Indiana First Bank Richmond Irwin Union Bank & Trust Key Bank, NA National City Bank Shelby County Bank*

SPENCER

Fifth-Third Bank, Indiana First State Bank, Southwest Indiana Freedom Bank Integra Bank Old National Bank Spencer County Bank*

STARKE

1st Source Bank Fifth-Third Bank, Indiana DeMotte State Bank First National Bank (Valpraiso) First National Bank of Monterey Key Bank, NA

STEUBEN

Campbell & Fetter Bank First Federal Savings Bank (of Angola)* First National Bank (of Fremont)* Key Bank, NA Old Kent Bank Star Financial Bank Wells Fargo Bank, Indiana

SULLIVAN

Fifth-Third Bank, Indiana First Farmers State Bank* First National Bank & Trust

SWITZERLAND

People's Trust Company (*Brookville*) Vevay Deposit Bank*

TIPPECANOE

Bank One
Bright National Bank
Farmers State Bank (*Brookston*)
Fifth-Third Bank, Indiana
Heritage Bank & Trust Co.
Huntington National Bank of Indiana
Lafayette Bank & Trust*
Lafayette Saving Bank*
Montgomery Savings Association, FA
National City Bank
Salin Bank & Trust Company
Union Planters Bank, NA

TIPTON

First Farmers Bank & Trust First National Bank & Trust National City Bank Star Financial Bank

UNION

Peoples Bank & Trust Co. (Sunman) Union County National Bank* West End Savings Bank

VANDERBURGH

Fifth-Third Bank, Indiana*
First Federal Savings Bank (Evansville)*
Integra Bank*
Old National Bank*
Union Planters Bank, NA
United Fidelity Bank*

VERMILLION

Fifth-Third Bank, Indiana First Citizens State Bank* First National Bank of Dana* Old National Bank

VIGO

Fifth-Third Bank, Indiana First National Bank & Trust Old National Bank Terre Haute First National Bank* Terre Haute Savings Bank* Union Planters Bank, NA

WABASH

Frances Slocum Bank & Trust Company*
First Federal Savings Bank (of Wabash)
Indiana Lawrence Bank*
Lake City Bank
Wabash County Farm Bureau Credit Union
Wells Fargo Bank, Indiana

WARREN

Fowler State Bank Montgomery Savings Association, FA Old National Bank

WARRICK

Boonville Federal Savings Bank*
Elberfeld State Bank
Fifth-Third Bank, Indiana
First Federal Savings Bank
Integra Bank
Lynnville National Bank*
Peoples Trust & Savings Bank (Boonville)*

WASHINGTON

First Harrison Bank Home Federal Savings Bank Jackson County Bank Mid-Southern Savings Bank* National City Bank of Southern Indiana Peoples Trust Bank Co. (*Corydon*) Union Planters Bank, NA

WAYNE

Bank One
First Bank Richmond*
Firstar, NA
Harrington Bank*
Old National Bank
People's Trust Company (*Brookville*)
Union County National Bank
Wayne Bank and Trust Co.*
West End Savings Bank*

WELLS

First Bank of Berne National City Bank Ossian State Bank* Pacesetter Bank Standard Federal Bank State Bank of Markle Wells Fargo Bank, Indiana

WHITE

Bank of Wolcott*
Farmers State Bank (*Brookston*)*
Lafayette Bank & Trust
State Bank of Burnettsville*
State Bank of Oxford
Wells Fargo Bank, Indiana

WHITLEY

Bank One
Farmers & Merchants Bank (*LaOtto*)
First Federal Savings Bank (*of Wabash*)
Lake City Bank
National City Bank
Peoples Federal Savings Bank (*of DeKalb County*)
Standard Federal Bank
Star Financial Bank

OUT OF STATE HOME OFFICES

Bank One, Kentucky/ Southern Indiana Westerville, Ohio

Capstone Bank

Watseka, Illinois

CIB Bank

Champaign, Illinois

Community First Bank & Trust

Celina, Ohio

First Savings Bank, FSB

Three Rivers, Michigan

Firstar, NA

Cincinnati, Ohio/Milwaukee, Wisconsin

Hicksville Bank

Hicksville, Ohio

Key Bank, NA

Cleveland, Ohio

National City Bank, Southern Indiana

Louisville, Kentucky

Old Kent Bank

Grand Rapids, Michigan

PNC Bank, NA

Pittsburgh, Pennsylvania

Security Federal Bank

St. John, Michigan

Standard Federal Bank

Troy, Michigan

Stock Yards Bank & Trust Co.

Louisville, Kentucky

Union Planters Bank, NA

Nashville, TN